

# Help Guide for Applicants

The screenshot shows the St Mungos Careers website in a Windows Internet Explorer browser. The address bar shows the URL <https://www.amris.com/wizards/stmungos/>. The page has a navigation bar with "Career centre" and "Email alerts".

**Introduction**

**If you have already registered, log in here:**

Email Address   
Password   
Please ensure cookies are enabled.  
  
[Password reminder](#)

**Search for a vacancy**

Location   
Sector

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Griffin House, 161 Hammersmith Road, London W6 8BS 020 8762 5500  
E-mail: [info@mungos.org](mailto:info@mungos.org)  
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Callout boxes with arrows pointing to the login and search sections:

- Only Log in here if you **have registered** with the site **before**
- If you have **not** registered before **CLICK SEARCH VACANCY**

The Windows taskbar at the bottom shows the Start button, several open applications (Inbox - Microsoft Out..., FW: The secret to su..., St Mungos - Careers ...), and the system tray with the time 15:12.

St Mungos - Careers - Windows Internet Explorer

https://www.amris.com/wizards/stmungos/vacancySearch.php

File Edit View Favorites Tools Help

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**Vacancy Search**

Location: Any  
Sector: Any  
Search Vacancy

| Vacancy  | Ref | Salary                               | Type                  | Close Date |
|--|-----|--------------------------------------|-----------------------|------------|
| PJWK053D - Project Worker (Northumberland Park)                      | 681 | SM NJC OLW 22-27 (£21,375 - £24,711) | Full Time / Permanent | 21/10/2010 |
| SPWK180C - Senior Project Worker (Women's Services) (Pagnell Street) | 623 | SM NJC 27-31 (£26,259 - £29,571)     | Full Time / Permanent | 29/10/2010 |

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CLICK on the role you wish to apply for

Done


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St Mungos - Careers - Windows Internet Explorer  
https://www.amris.com/wizards/stmungos/vacancyView.php?requirementId=NjIz&jId=

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### Vacancy Details

**Vacancy:** SPWK180C - Senior Project Worker  
(Women's Services) (Pagnell Street)


**Reference ID:** 623

**Salary:** SM NJC 27-31 (£26,259 - £29,571)

**Type:** Full Time / Permanent

**Close Date:** 29-10-2010


[Download the Person specification](#) ← **View the Job Description Here**



[Apply](#) ← **CLICK on Apply**

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Done Trusted sites 100%

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St Mungos - Careers - Windows Internet Explorer

https://www.amris.com/wizards/stmungos/applyForm.php

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## Personal Details

Please Note: Once saving the Personal Details page you be able to return to this application at any time to complete and submit it while the Vacancy is open. This can be done via the Candidate Centre.

At St Mungo's, the Application Form plays an essential part in choosing the right person for a job. It is only the information contained in your application form that will decide whether or not you are short listed for an interview. The following will help you complete the form: Read through the Application Form so that you know exactly what information is required Think carefully about how you can evidence your skills, experience and abilities Please ensure that you cover all the criteria from the Person Specification in the order listed giving examples of how you match each of the criteria listed.

You do not have to complete this process all at once. Once you've registered, you can come back any time to finish your application.

Fields marked with \* must be completed.

Title \*

First Name(s) \*

Surname \*

Address \*

Postcode \*

Home Telephone \*

Work Telephone

Mobile

You will use your email address as your username when you log in to view this application.

Email \*

Confirm email \*

Your password must be six or more characters long and contain letters and at least one number. You will need your password to log back on and to change your details.

Password \*

Confirm Password \*

Please check you have completed all mandatory fields on this page and click Save and continue.

Done Trusted sites 100%

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Now enter your details including email address and password please make sure you remember the details you enter here.



St Mungos - Careers - Windows Internet Explorer  
https://www.amris.com/wizards/stmungos/applyForm.php

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Personal Details Education and Employment Details Suitability for the job Equal opportunities Reference Details

### Education and Employment Details

You do not have to complete this process all at once. Once you've registered, you can come back any time to finish your application.

Fields marked with \* must be completed.

Education History

Dates From: dd mm yyyy  
Dates To: dd mm yyyy  
College or Training Provider: University of Wales, Bangor

Qualification and grade obtained: BSc Sports Science - 2:ii

Dates From: dd mm yyyy  
Dates To: dd mm yyyy  
College or Training Provider: John Willmott School

Done Trusted sites 100%

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You can now progress and complete your application